



# Project EarthView

Center for the Advancement of STEM Education, Bridgewater State University  
2024-2025 Visit Requirements for Project EarthView

The EarthView team is glad you are considering an EarthView visit to your school. We have found this to be a truly remarkable way to generate enthusiasm for geography education among people of all ages!

**Before we begin the scheduling process, please be sure that the following requirements can be met:**

1. For the EarthView Globe program, the gymnasium must have a **measured** height with no obstructions of at least 20 feet for EarthView 1 (hand-painted) and 22 feet for EarthView 2 (satellite image). It is important that no obstructions or hot lights (i.e. halogen) are present below 24 feet. If hot lights are present in the vicinity for EarthView, please turn them off at least 30 minutes prior to the program.
2. The capacity of the globes is 20-25 students.
3. For the EarthView [Floor Map](#) program, the gymnasium **must** have enough space to accommodate the floor map plus an additional 6feet in both directions to allow students to walk around the map. For example, if you request the Asia map which measures 32'x37' the gym space would need to be a minimum of 38'x43'. The floor maps cannot be used in a classroom.
4. **NO** other programs may take place in the gymnasium while EarthView is scheduled for student groups, or during set up and break down. **NO** exceptions.
5. The program normally runs from 9:30 AM to 2:00 PM, with a short break for lunch. The more convenient the lunch location the shorter the break can be – a half-hour if lunch is available on campus, 45 to 60 minutes if lunch is off-campus.
6. Once a date is confirmed, more detailed information and a scheduling template will be sent for your completion. Please also notify us if any accommodations are needed. Schedules **must** be submitted to [Earthview@bridgew.edu](mailto:Earthview@bridgew.edu) three weeks prior to the visit.
7. Any changes to the start time must be emailed to [Earthview@bridgew.edu](mailto:Earthview@bridgew.edu) for approval. We will do our best to accommodate requests.
8. The EarthView Globes and/or Floor Maps should never be used outside of a building.

9. Please be sure that the gym floor has been swept clean prior to the event.
10. The EarthView team will arrive at least 30 minutes prior to the first class scheduled. Please ensure that office and/or school security staff is ready for the team's arrival, and that any special parking or entrance requirements are communicated to the team prior to the program.
11. Students should be in the gymnasium only immediately prior to the program. It would be best to have a class waiting outside the door to enter as a class leaves so transition between classes runs smoothly through the program. There should be no talking outside EarthView as sound carries and interferes with the lessons taking place inside.
12. The students in each group should all be at the same grade level, so that an appropriate program can be presented to them, though groups from any range of grade levels can be included over the course of the day.
13. A teacher or aide **must** accompany each group of students to the EarthView presentation and assist with classroom management.
14. A teacher, administrator, or parent volunteer **must** be on duty all day to coordinate the flow of students to and from EarthView.
15. The walls of the globe are hand-painted or silk screened depending on which EarthView globe is presenting at your school and are not to be touched – inside or out.
16. Writing utensils, including erasable markers, may not be used on the EarthView Globes and/or Floor Maps.
17. All those participating in the EarthView Globes or Floor Map program should remove their shoes (unless precluded by a physical disability) and **MUST BE WEARING SOCKS**. Students may not enter the globe or walk on maps with bare feet. Students must be advised of this requirement ahead of time. Schools may purchase socks to have available for their students.